

Number: IL 4041.00

/s/ Donald K. Nelson
Director, Engineering and Environmental
Programs

Effective: September 4, 2001
Expires: September 3, 2002

Materials Certification

I. Introduction

A. Purpose

The purpose of this Instructional Letter is to inform all affected Washington State Department of Transportation (WSDOT) employees of a new procedure for submitting the Region Materials Certification.

This new procedure is necessary to accommodate recent organizational changes in the department. It also streamlines the process by limiting distribution to offices that need to take action.

We will send this to the standard distribution list, and to all holders of the *Construction Manual* M 41-01.

B. Supersession

Effective immediately, this Instructional Letter supersedes the distribution instructions provided in Chapter 9-1.5, Materials Certification, in the *Construction Manual* M 41-01. These changes will be included in the next revision of the *Construction Manual* M 41-01.

II. Changes

This Instructional Letter changes Chapter 9-1.5, Materials Certification, *Construction Manual* M 41-01 as follows:

Where to send materials certification:

1. Address all Region Materials Certification letters to:

Mr. Kevin Dayton, P.E.
State Construction Engineer
Transportation Building
Olympia, WA 98504-7354
MS: 47354

2. Use the following "cc:" list:

FHWA, 40943
State Materials Engineer, 47365
Accounting Chief, 47420
Region Operation/Construction Engineer
Project Engineer

III. Appendix

The attached Appendix 1 is a sample Region Materials Certification letter for your reference.

Alternate Formats: Persons with disabilities may request this information be prepared and supplied in alternate formats by calling the WSDOT ADA Accommodation Hotline collect 206-389-2839. Persons with hearing impairments may access WA State Telecommunications Relay Service at TT 1-800-833-6388, Tele-Braille 1-800-833-6385, or Voice 1-800-833-6384, and ask for connection to 360-705-7097.

Appendix 1

Sample Region Materials Certification Letter



Washington State
Department of Transportation

Douglas B. MacDonald
Secretary of Transportation

Transportation Building
310 Maple Park Avenue SE
P.O. Box 47300
Olympia, WA 98504-7300

360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

Date

(Name)
State Construction Engineer
Transportation Building
Olympia, WA 98504-7354

Cont. No: SR-
F. A. No:
Section:

Date Completed:

Dear Sir:

This is to certify that:

The results of acceptance sampling and testing completed for the project referenced above, confirm that the materials incorporated into the construction of the project were found to have met the requirements as outlined in the contract plans, provisions, and Standard Specifications.

There were no exceptions.

OR:

This is to certify that:

The results of the tests on acceptance samples indicate that the material incorporated in the construction operations controlled by sampling and testing were in conformance with the approved plans, specifications, and such results favorably with the results of independent assurance sampling and testing.

Exceptions to the plan and specifications are explained on the attached sheet.

Very truly yours,

Regional Administrator

RGF
Attachment

Cc: FHWA, 40943
State Materials Engineer, 47365
Accounting Chief, 47420
Regional Oper./Const. Engineer
Project Engineer